

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - **B. L. Kashyap and Sons Limited**
2. Quarter ending - **30-September-2020**

**i. Composition Of Board Of Director**

Title (Mr / Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non-Executive/ Independent/ Nominee)	Sub Category	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity
Mr	Vinod Kashyap	00038854	AGDPK0398Q	C & ED		08-05-1989	01-04-2017			14-11-1951	NA		1	0	1	0
Mr	Vineet Kashyap	00038897	AGDPK0402H	ED	MD	08-05-1989	01-04-2017			22-06-1954	NA		1	0	2	0
Mr	Vikram Kashyap	00038937	AGDPK0406D	ED		08-05-1989	01-04-2017			06-08-1961	NA		1	0	1	0
Mr	Hasanand Nanani	00051071	AAFPN3690L	ID		14-12-2005	29-09-2019		72	20-12-1948	Yes	30-09-2019	1	1	3	3
Mr	Chander Kishan Mahajan	00039060	AAJPM3444K	ID		14-12-2005	29-09-2019		72	31-05-1943	Yes	30-09-2019	2	2	2	0
Mr	Naresh Lakshman Singh Kothari	00012523	AALPK7561R	NED		12-12-2014	29-09-2017			03-09-1970	No		3	1	3	0
Mrs	Poonam Sangha	07141150	AIGPS2637D	ID		30-03-2015	30-09-2020		66	09-08-1958	Yes	30-09-2020	1	1	1	0
Mr	Sharad Sharma	05160057	AJVPS4400L	NED,ND		27-12-2016				02-04-1956	NA		1	0	1	0
Mr	Vivek Prannath Talwar	00043180	AAAPT3994Q	ID		09-08-2017	29-09-2017		37	09-10-1956	NA		2	1	3	0
Mr	Settihal Basavaraj	00321985	AAWPB5422H	ID		30-09-2017	29-09-2018		36	15-10-1952	NA		1	1	0	0

Company Remarks	
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

**ii. Composition of Committees**

**a. Audit Committee**

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Hasanand Nanani	ID	Chairperson	14-12-2005	
2	Chander Kishan Mahajan	ID	Member	14-12-2005	
3	Naresh Lakshman Singh Kothari	NED	Member	12-12-2014	
4	Poonam Sangha	ID	Member	30-03-2015	
5	Sharad Sharma	NED,ND	Member	27-05-2017	
6	Vivek Prannath Talwar	ID	Member	12-09-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**b. Stakeholders Relationship Committee**

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Hasanand Nanani	ID	Chairperson	31-07-2008	
2	Chander Kishan Mahajan	ID	Member	14-12-2005	
3	Vinod Kashyap	C & ED	Member	31-07-2008	
4	Vineet Kashyap	ED	Member	31-07-2008	
5	Vikram Kahyap	ED	Member	31-07-2008	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**c. Risk Management Committee**

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
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Company Remarks	
Whether Permanent chairperson appointed	

**d. Nomination and Remuneration Committee**

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Hasanand Nanani	ID	Chairperson	14-12-2005	
2	Chander Kishan Mahajan	ID	Member	14-12-2005	
3	Naresh Lakshman Singh Kothari	NED	Member	14-12-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**e. Corporate Social Responsibility Committee**

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Hasanand Nanani	ID	Chairperson	28-05-2014	
2	Vinod Kashyap	ED	Member	28-05-2014	
3	Vineet Kashyap	ED	Member	28-05-2014	
4	Vikram Kahyap	ED	Member	28-05-2014	

**iii. Meeting of Board of Directors**

<b>Date(s) of Meeting (if any) in the previous quarter</b>	<b>Date(s) of Meeting (if any) in the relevant quarter</b>	<b>Whether requirement of Quorum met</b>	<b>Number of Directors present</b>	<b>Number of Independent Directors present</b>
29-06-2020	27-08-2020	Yes	10	5

Company Remarks	
Maximum gap between any two consecutive (in number of days)	58

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	29-06-2020		Yes	6	4
Audit Committee		27-08-2020	Yes	6	4
Stakeholders Relationship Committee	29-06-2020		Yes	5	2
Stakeholders Relationship Committee		24-08-2020	Yes	4	1
Nomination and remuneration committee	27-08-2020		Yes	3	2

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	58

v. Related Party Transactions

<i>Subject</i>	<i>Compliance status (Yes/No/NA)</i>	<i>Remark</i>
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	
Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions		

**VI. Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

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**Name** : **Pushpak Kumar**  
**Designation** : **Company Secretary & Compliance Officer**